

27th September 2024

Dear Parents/Guardians,

The term of the current Board of Management expires in August 2024. There are eight members on the Board: four trustee nominees, two teachers and two parent nominees. The term of the board is three years.

We are currently seeking two parent nominees for the next Board beginning in October 2024.

The duties of the Board include areas of responsibility regarding finance, staffing, pupils and the Department of Education and Skills. The Board is, however, ultimately responsible at all times to the trustees.

Board membership involves a commitment of interest and time. There are regular meetings throughout the year and members often undertake work or tasks on behalf of the Board between meetings.

We are asking you, the parents, to nominate your representative for election to the school Board and your nomination paper is enclosed.

We are asking:

1. That whoever you nominate has agreed to allow their name to go forward and has signed to that effect
2. That the nomination paper be returned to the school by Thursday 3rd October 2024 at 3:30pm
3. That parents consider gender balance in their nominations
4. That the list of nominees will be posted to parents on Friday 4th October 2024, together with details of our first parents association meeting on Monday October 7th
5. If an election is required, it will be held at the meeting on 7th October at 5:30pm. Only those attending the meeting may vote.

We would like to thank Ms. Emma Brennan and Ms. Sandra Hughes for their commitment and work as Board Members for the past three years.

We look forward to meeting with you on October 7th.

Your Sincerely,

A Carty

Principal



Mount Carmel Secondary School

King's Inns Street

NOMINATION PAPER

Nomination of Parent to Membership of Board of Management

Name of Nominee _____

Parent of _____ **Class** _____

Proposer _____

Parent of _____ **Class** _____

Seconder _____ **Class** _____

Parent of _____ **Class** _____

The person nominated must have agreed to serve on the Board of Management if elected before their name is returned to the school.

Nominees Signature of Consent _____

This nomination paper should be returned to the school office by Thursday October 3rd, 2024.